



CADPAC
Education Sub-Committee
April 11, 2003

Approved: July 18, 2003

Meeting Minutes

1. **WELCOME and INTRODUCTIONS:** Bill Carey opened the Meeting in the absence of Judge Sutton at 1:15 PM in Room 1078, IJC. It was mentioned that Judge Sutton was absent from the meeting due to the illness of Judge Jarrette of Kosciusko County. Judge Sutton will be filling in for Judge Jarrette until his return. Members extended their concern and speedy recovery to Judge Jarrette. Bill then asked Linda Murawski to Chair the meeting. Linda then welcomed all present and asked for introductions from each person.

Members present: Linda Murawski, Bernie Burns, Scott Filley, Cindy Houseman, Susan Allen

Guest: Breanne Small

Staff present: Bill Carey, Lori Amsbury, Donna Durr, Mary Kay Hudson

2. **PREVIOUS MINUTES:** One correction was noted in the February Minutes. Bernie Burns/Scott Filley recommended approval of the February Minutes as amended. Their motion was unanimously passed.

3. **OLD BUSINESS**

- A. **Annual Meeting – (Enclosure 1)**

Donna presented members with an update on the 2003 annual meeting and provided the Evaluation Tally showing comments on the meeting. Overall the meeting was very successful. The final attendance count for A&D was 331 and Drug Court was 121. A brief discussion on the location was conducted with everyone indicating that although everything was outstanding at the Marriott North, the hotel can best accommodate groups of 300 or less. The IJC has reviewed the comments from the Evaluations and has taken this into consideration and is recommending the site for the 2004 Annual Meeting be the Sheraton North, which is larger and can provide a separate area for the lunch that is provided. IJC is also recommending the 2004 Annual Meeting be 1 and ½ days with a Program Directors meeting beginning on Wednesday afternoon. This would provide an opportunity to update program activities.

B. Public Notice of Contracting Opportunity (PNCO) - (Enclosure 2) –

Donna provided members with an approved draft of the PNCO for obtaining assistance to develop an IJC checklist to determine the criteria necessary for approving/disapproving substance abuse education curricula submitted by participating programs in accordance with the new education rules (Sec. 31). The dates in the PNCO have been adjusted allowing the PNCO to be sent to Colleges on Monday, April 14, 2003. There will be an Informational Meeting on May 14, 2003, with the Proposal Submission Period to be May 15 – June 13, 2003. Cindy Houseman encouraged IJC to submit the PNCO to Ivy Tech for their response.

C. Drug Court Rules - Donna reported that the Drug Court Rules were approved by the Board of Directors on March 21, 2003 and are effective April 21, 2003. These Rules may be located on the Court A&D Program website under Drug Courts – Rules.

D. Section 1-30 Rule Changes – (Enclosure 3) Lori provided a list of proposed Rule Revisions 2003. This document provides a list of issues that have come up to be discussed as well as some specific suggested drafting changes from the drug court rules that might be beneficial for A&D rules to also incorporate or revise.

E. IU/Hudson Grant Update – Lori & Bill discussed the status of the IU/Hudson Grant in order to determine what IU can do and cannot do. Project presently is on hold. At this time, programs should keep data since it will be collected and used in the future. The social security question was brought up and Lori clarified that there are certain situations where the social security number may be used and the SS release is incorporated into release being used by a program. A Program won't be able to use information from old client files. Extract social security number from old form. Certain information will be deleted from information to IJC. Cheri has completed the research on the social security number issue. Lori will follow up to determine when Cheri will be communicating this information to the Programs.

F. PRIME for Life – Indiana Update – Donna presented information on the Annual Continuing Education Conference that is scheduled for August 27 & 28 at the Holiday Inn Columbus Conference Center in Columbus, Indiana. This day and half meeting will be provided by PRI to offer continuing education for trained PRIME for Life – Indiana instructors. This continuing education will provide trained instructors the opportunity to gain further instruction techniques and successful presentation methods of instruction. 2003 will be the first year for the Annual Conference and will also include an opportunity for programs, clinicians, and treatment providers throughout Indiana that are not familiar with this education program to learn about PRIME for Life Indiana. PRI will offer the PRIME for Life – Indiana overview on the first day and offer a special session on DSM-IV in the morning of the second day to anyone who would like to attend this session. Several Program Directors have seen this DSM presentation and have recommended that this information be made available to all Program Directors. To have this presented at the same time as the Annual Conference would make this opportunity available to the Program Directors. Also, it will present the opportunity for Program Directors that are not familiar with the PRIME for Life - Indiana education program the opportunity to participate in the overview prior to the DSM presentation

G. Probation Annual Meeting – May 8 & 9 – Lori provided information that she will be presenting information on A&D and Drug Courts (Mary Kay has a prior commitment) during this annual meeting.

4. NEW BUSINESS

Annual Meeting 2004 - (Enclosures 4) - Donna provided a packet of information to each member about potential presenters and topics. The draft agenda for 2004 was presented showing the Location as the Sheraton North Hotel and indicating William C. Moyers has been confirmed as the Plenary speaker for 2004. There are two topic scenarios that Mr. Moyers presents and a decision will be made regarding the best presentation for the timeframe.

5. DISCUSSION – Members conducted an open discussion on CSAMS, Prime For Life, the 2004 Annual Meeting and other topics. There were no motions as a result of this discussion.

6. NEXT MEETING: **June 13, 2003 @ 12:30 PM** at IJC, room 1078
Future Meeting Dates: Aug. 8, 2003 Oct. 10, 2003 Dec. 12, 2003
Potential 2004 Dates Feb. 13, April 9, June 11, Aug 13, Oct 8, Dec. 10

7. ADJOURNMENT: Meeting adjourned at 2:10 P.M.

Respectfully submitted,

Donna Durr

Donna Durr, Program Coordinator
Court Alcohol and Drug Program

Enclosures:

1. Annual Meeting 2003 Tally documents
2. PNCO- Section 31
3. Overview of Section 1-30 Proposed Rule Changes
4. Annual Meeting 2004 proposed topic and presenter information

DD